

*Buies Creek Fire Department
Standard Operating Guidelines*

FDO-01	Revision: A	Membership Application Process	
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PURPOSE

To outline the general membership application process.

DISCUSSION

It is important that all members and prospective members understand the new membership policy.

STANDARD

All new membership requests shall come in the form of application. Applications shall be complete, signed, witnessed, and dated to be considered.

Candidates for membership shall be between the ages of 18 and 60 years. Candidates between the age of 16 and 18 shall follow the rules and requirements set forth in the Junior-Firefighter By-Laws.

Candidates for membership shall submit a current copy of their driving record from DMV and a current copy of their criminal record check from all states lived in prior to being voted on for probationary membership.

All membership applications shall have a 30 day waiting period before being voted on by the membership.

Candidates for membership may attend any Thursday night training during the waiting period so that they can meet current members.

Candidates for membership shall be interviewed by the officers of this department prior to being voted on by the membership. This interview will typically take place on business meeting nights on the first Thursday of the month.

The officers will then recommend candidates for vote by the members of this department. Membership votes are secret ballot. Four no votes will deny applicant from becoming a member. The candidate may request reactivation of their application and be voted on again at the next business meeting.

Candidates accepted for membership shall be placed on probationary status for a period of six (6) months at which time they will be voted on again for full membership status. This vote shall be by secret ballot and majority rules.

All candidates accepted for membership shall follow either the Probationary Fire Training Program (SOG Trn-02) requirements or the EMS Responder Program (SOG Trn-07) requirements.

Chief's Approval:	Date:
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